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A meeting of **Public Facing Environment Panel** will be held in Zoom on **Monday 22 April 2024 at 9.30 am**

MEMBERS: Mr J Brown (Chairman), Mrs H Burton, Mr M Chilton, Ms H Desai, Mr F Hobbs, Mr S Johnson, Mr C Todhunter and Mr T Young

## AGENDA Part 1

- 1 **Chairman's Announcements**  
Any apologies for absence that have been received will be noted at this point.
- 2 **Declarations of Interest**  
Members are to make any declarations of disclosable pecuniary, personal and/or prejudicial interests which they might have in respect of matters on the agenda for this meeting.
- 3 **Approval of Minutes** (Pages 1 - 5)  
The minutes relate to the meeting of the Environment Panel held 4 March 2024.
- 4 **Environment Enforcement Contract Tender Invite and Fixed Penalty Rates**  
(Pages 7 - 12)  
The Panel is requested to consider the report and appendix and make the following recommendation:
  - 2.1 **That Environment Panel recommends to Cabinet to:**
    - (a) **Approve a tender process for the provision of a range of environmental enforcement functions as a commercial concession contract; and**
    - (b) **Approve raising the Fixed Penalty Notice charge for a littering offence and Public Space Protection Order Dog Control offence to £150, reduced to £100 where the offence is discharged within 14 days, and other Fixed Penalty Notice and Penalty Charge Notice charges as listed at Appendix 1.**
- 5 **Environment Panel Workplan** (Page 13)  
The Panel are requested to note any items for the upcoming meetings.
- 6 **Late Items**  
The Environment Panel will consider any late items as announced by the Chairman under Agenda Item 1.
- 7 **Next Meeting**  
The Panel is requested to note that the date of the next meeting is Monday 24 June 2024 at 9.30am in the Committee Rooms.

## NOTES

- 1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.
- 2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.
- 3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;
  - Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
  - You are advised not to attend any face to face meeting if you have symptoms of Covid.
- 4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]